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NASA Procedural Requirements

NPR 4300.1A
Effective Date: July 19, 1999
Expiration Date: July 19, 2011

COMPLIANCE IS MANDATORY

[Printable Format \(PDF\)](#)

Subject: NASA Personal Property Disposal Procedural Requirements (Revalidated 2/17/06 with Change 1)

Responsible Office: Logistics Management Division

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APPENDIX E

ANNUAL REPORT OF NASA PERSONAL PROPERTY PROVIDED TO NON-FEDERAL RECIPIENTS

NASA Center: _____

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Report Period: MM/DD/YY through MM/DD/YY

Part I:

8. Personal property not excess to NASA but determined to be no longer required for the purposes of the appropriation from which it was purchased including (a) property that was no longer needed for NASA use by the

organizational unit accountable for the property, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient rather than placed in the NASA Center's internal redistribution or disposal programs; and (b) property that entered the NASA Center's internal redistribution or disposal programs, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient.

9. Personal property obtained as excess property from another Federal agency under the provisions of FPMR

, 41 CFR 101-43, that was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient. Property determined to be surplus that was subsequently disposed of by donation, sale, abandonment, or destruction under the provisions of FPMR, 41 CFR 101-44 or 101-45, is not included in this report.

RECIPIENT ORIGINAL

=====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Boeing Co. Contractor \$ 3,848 70

129 Jetplex Circle Cost Plus Award

Madison, AL 35758 Fee

Case Western University Grantee \$ 2,104 58

123 Street

Cleveland, OH 33333 Project \$ 5,082 70

Old Dominion University Grantee \$ 2,000 66

321 Street

Norfolk, VA 23333

ANNUAL REPORT OF NASA PERSONAL PROPERTY PROVIDED TO NON-FEDERAL RECIPIENTS

Part I. Continued Page 2 of

43

RECIPIENT ORIGINAL =====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Lockheed Contractor \$ 40,209 23

Yellow Creek Facility Cost

Reimbursement

J.P. Coleman Park Road

Iuka, MS 35882

Lockheed Missiles & Space Contractor \$ 4,760 70

Co., Inc. Cost Plus Fixed

4800 Bradford Drive Fee

Huntsville, AL 34444

Lockheed Space Operations Contractor \$

950 23

Company Cost Plus Award \$ 71,695 48

1100 Lockheed Way Fee \$ 369 51

Huston, TX 44444

\$ 166 53

\$ 440 58

\$ 16,503 59

\$ 4,533 66

Texas A & M Grantee \$ 16,413 66

123 Street

Project \$ 3,191 70

College Station, TX 44445

Yale University Grantee \$ 4,800 66

123 Street

Formula

New Haven, CT 23333

..... PART I - Federal Supply Classification Group Totals

Federal Supply Classification GroupPART I - FSG TotalsFSG

23 Vehicles \$ 41,159

48 Valves \$ 71,695

51 Hand Tools \$ 395

53 Hardware and Abrasives \$ 166

58 Communication and Coherent Radiation Equipment \$ 2,544

59 Electrical Equipment Components \$ 16,503

66 Instruments and Laboratory Equipment \$ 27,746

70 Automatic Data Processing Equipment, pan style="mso-spacer , un: yes"> \$ 18,881

..... PART

11.1 - Total: \$ 177,063

**ANNUAL REPORT OF NASA PERSONAL PROPERTY
PROVIDED TO NON-FEDERAL RECIPIENTS**

Part II: Page 3 of 4

Loans of NASA-owned personal property to non-Federal recipients still required by NASA and being used for its authorized programs and missions, accomplished under the authority of the National Aeronautics and Space Act of 1958, as amended.

RECIPIENT ORIGINAL =====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Aerospace Corporation Loan \$ 5,000 66

Mail Station M5-754 Profitmaking

123 Avenue754

El Segundo, CA 92555

Arizona State University Loan \$ 810 43

Department of Chemistry Nonprofit \$ 6,823 66

123 Street

Tempe, AZ 82222

Federal Republic of Germany Loan \$38,161 26

Bundesministerim Fuer Nonprofit

Forschung Und Technology

D-5300 Bonn 2

Frankfurt, Germany

.....

-----PART II - Federal Supply Classification Group Totals . . .-----

E

Federal Supply Classification Group

26 Tires and Tubes \$ 38,161

43 Pumps and Compressors \$ 810

66 Instruments and Laboratory Equipment \$ 11,823

-----PART II - Total: \$ 50,794

PART III - TRANSFER OF EXCESS RESEARCH EQUIPMENT
(Stevenson-Wydler Act)

Part III: Page 4 of 4

Transfers of NASA excess research equipment under the provisions of the Stevenson-Wydler Act. If all transfer transactions have been entered into the NASA Personal Property Management and Disposal System, this portion of the report can be obtained by attaching the computer generated Report 160 created by NASA Personal Property Disposal Management System.

RECIPIENT ORIGINAL =====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Bannaker High School education organization \$ 40,209 66

120 Hope Street scientific education

Iuka, MS 35882

John F. Kennedy High School education organization \$ 10,500 58

4800 Bradford Drive technical education \$ 50,000 70

Huntsville, AL 34444

..... PART III - Federal Supply Classification Group Totals

Federal Supply Classification Group

58 Communication and Coherent Radiation Equipment \$ 10,500

66 Instruments and Laboratory Equipment \$ 40,209

70 Automatic Data Processing Equipment \$ 50,000

..... PART III - Total: \$ 100,709

Signature - Property Disposal Officer Date Prepared

Instructions for preparing the Annual Report of NASA Personal Property provided to Non-Federal Recipients (Appendix E) and proper recording of typical disposal actions are as follows:

In Part I, excluding loans, list any (a) NASA-owned personal property that was no longer needed for NASA use by the organizational unit accountable for the property and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient rather than placed in the NASA Center's internal redistribution or disposal programs; (b) property that entered the NASA Center's internal redistribution or disposal programs, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient; or (c) personal property obtained as excess property from another Federal agency under the provisions of FPMR, 41 CFR 101-43 that was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient. NASA activities are not required to research acquisition, inventory, or accountable property records to determine the source of this property or the appropriation from which it was purchased. Enter the name and address of each recipient of property; the status of each recipient (i.e., cost-reimbursement contractor, fixed price contractor, project grantee). If the recipient acquired Federal personal property under two or more arrangements (e.g., cost-reimbursement contract and project grant) each arrangement will be specified in the report; and total original recipient, identified by each applicable 2-digit Federal Supply Classification Group. List recipients in alphabetical order by name and list multiple Federal Supply Classification Groups from low to high on the report. At the end of Part I, list the total value of the personal property (excluding loans) provided to all the recipients listed in Part I, subtotaled by each applicable Federal Supply Classification Group.

In "Part 2, list any loans of NASA-owned personal property to non-Federal recipients. If a loan is for more than one year, then it should be listed the year the loan was first made and not listed in the following year, unless formal renewal is performed. If any loans are renewed, they should be listed again in the year of renewal. Loans should be listed during the fiscal year they occur even if the property is loaned for less than a year and the property has been returned to NASA prior to preparing the report. Enter the name and address of each recipient of property. Identify the transaction as a loan and enter the status of each recipient as either profit making or nonprofit making. Enter the total original acquisition cost of all property loaned to each recipient, identified by each applicable 2-digit Federal Supply Classification Group. List recipients in alphabetical order by name and list multiple Federal Supply Classification Groups from low to high on the report. At the end of Part II, subtotaled by each applicable Federal Supply Classification Group.

In "Part 3, list any transfers of excess research equipment under Stevenson-Wydler Act authority for providing NASA-owned personal property to non-Federal recipients. Provide the name and address of each recipient and the total acquisition cost of all property furnished to each recipient, identified by each applicable 2-digit FSCG. If all transfer transactions have been entered into NPMDS, this portion of the report can be obtained by attaching the computer-generated Report 160 created by NPMDS. At the end of Part III list the total value of the personal property provided to all the recipients listed in Part III, subtotaled by each applicable Federal Supply Classification Group.

SUPPORT AGREEMENT			
1. AGREEMENT NUMBER (Provided by Supplier) SC44003-97213-001	2. SUPERSEDED AGREE. NO. (If this replaces another agreement) SC44000-86152-602	3. EFFECTIVE DATE (YYMMDD) 970801	4. EXPIRATION DATE (May be "Indefinite") INDEFINITE
5. SUPPLYING ACTIVITY a. NAME AND ADDRESS Defense Reutilization and Marketing Service ATTN: DRMS-RB Federal Center 74 N. Washington Bartle Creek, MI 49017-3092		6. RECEIVING ACTIVITY a. NAME AND ADDRESS National Aeronautics and Space Administration Code JLG, Logistics Management Office Washington, D.C. 20546-0001	
b. MAJOR COMMAND DLA		c. MAJOR COMMAND NASA	
7. SUPPORT PROVIDED BY SUPPLIER			
a. SUPPORT (Specify what, when, where, and how much)		b. BASIS FOR REIMBURSEMENT	c. ESTIMATED REIMBURSEMENT
STORAGE		Non-reimbursable	0
EQUIP MAINT		Non-reimbursable	0
ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. SUPPLYING AUTHORITY			
a. COMPLETER SIGNATURE 	b. DATE SIGNED 7-10-97	c. COMPLETER SIGNATURE MALCOLM L. PETERSON	d. DATE SIGNED 4-20-98
9. APPROVING AUTHORITY		10. APPROVING AUTHORITY	
(1) Typed Name BARRY L. CHAPMAN, Comptroller		(1) Typed Name JEFFREY E. SUTTON, Act. Assoc. Admin	
(2) Organization Office of Comptroller (DRMS-R)		(2) Organization Office of Management Sys & Facilities (Code J)	
(3) Telephone Number (616) 961-5771		(3) Telephone Number 202-358-2800	
(4) Signature 	(5) Date Signed 5/4/98	(4) Signature 	(5) Date Signed 4/20/98
11. TERMINAL NOTE (Complete only when agreement is terminated prior to scheduled expiration date)			
a. APPROVING AUTHORITY SIGNATURE	b. DATE SIGNED	c. APPROVING AUTHORITY SIGNATURE	d. DATE SIGNED

DD FORM 1144, MAR 92 (EG)

Previous editions are obsolete.

PerFORM (DL)

11. GENERAL PROVISIONS (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed

provisions, additional parties to this agreement, among and reimbursement instructions.

a. The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted by the supplying component in a manner that will permit timely modification of resource requirements.)

b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of DRMS-SOM prior to changing or canceling support.

c. The component providing reimbursable support in this agreement will submit statements of costs to: N/A

d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.

e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

g. Enclosure 1 lists NASA Precious Metals Recovery Locations.

h. Enclosure 2 lists the DRMS Points of Contact for DoD Silver Recovery Equipment.

i. Enclosure 3 lists all the DRMOs to utilize for the turn-in of precious metals bearing materials/scraps.

DRMS-SOM [Signature] CONCUR [Signature] DRMS-SO [Signature] CONCUR [Signature]

ADDITIONAL GENERAL PROVISIONS ATTACHED: ☒ YES ☐ NO

12. SPECIFIC PROVISIONS (As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

SEE ANNEX II

ADDITIONAL SPECIFIC PROVISIONS ATTACHED: ☒ YES ☐ NO

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